GRANT APPLICATION

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| **Financial Mechanism** | EEA Grants 2014-2021 |
| **Programme** | Culture |
| **Programme Area and Objective** | 14 - Cultural Entrepreneurship, Cultural Heritage and Cultural Cooperation: Social and economic development strengthened through cultural cooperation, cultural entrepreneurship and cultural heritage management |
| **Programme Modality** | Open Call  |
| **Programme Operator** | Ministerstvo financí, Letenská 15, 118 10 Praha 1 IČ: 00006947, DIČ: CZ00006947 |
| **Registration Number** | Based on the registration in IS CEDR |

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| **1. Project Basic Information** |
| **Project Title in Czech** | Enter the project title |
| **Project Title in English** | Enter the project title in Czech |
| **Sector Code** | To be selected |
| **Project Location** | To be selected from the list |
| **Planned Project Implementation Period** |
| **Expected Project Start Date** | Enter the date | **Expected Project Completion Date** | Enter the date | **Project Implementation Length (months)** | Automatically calculated in IS CEDR |
| **Project Focus** |
| Please select from the list |

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| **Project Summary in Czech** |
| Provide a summary of the project with the maximum length of 2000 characters (for more detailed requirements, please see the Guideline for Applicants). |
| **Project Summary in English** |
| Provide a summary of the project in Czech with the maximum length of 2000 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **Project Financing** | **EUR** | **Kč** | **% total eligible costs** |
| **Total Eligible Costs** | Insert amount in EUR rounded to 2 decimal places | Insert amount in CZK rounded to whole number | 100 |
| **Requested Grant Amount** | Insert amount in whole EUR | Insert number in whole CZK | Insert rate |
| **Project Co-financing** | Insert amount in whole EUR | Insert number in whole CZK |  |

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| **2. Applicant** |
| **Applicant Identification** |
| **Applicant Name in Czech** | Automatically based on registration |
| **Applicant Name in English** | Enter the name of the applicant in English |
| **Legal Form** | Automatically based on registration |
| **Organization Classification** | Enter the organization classification – please see the list in Annex Typ organizace |
| **Identification** | **ID number** | Automatically based on registration | **VAT ID** | Enter the tax identification number – if relevant |
| **Data Box Identifier** | Automatically based on registration |
| **Web Pages** | Enter web address of the applicant´s organization, or project web page address |
| **Social Networking Pages** |  Enter social media pages of the applicant´s organization |
| **Registered Address** |
| **Street** |  Automatically based on registration |
| **Land Registry Number** | Automatically based on registration | **House Number** | Automatically based on registration |
| **Municipality** | Automatically based on registration |
| **Municipality District** | Automatically based on registration |
| **Postal Code** | Automatically based on registration |
| **Legal representative** |
| **Name and Surname** | **Title before** | **Degree** | **Function** | **Email** |
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| **Contact Persons and Persons Responsible for Project** |
| **Name and Surname** | **Project Position** | **Email** | **Phone** | **Send notifications** |
|  | Select or enter |  |  |  |
| **Applicant Description** |
| Describe briefly the applicant with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **3. Project Partnership** |
| **Identification of Partner Organization** |
| **Partner Organization name (Local name)** |  |
| **Partner Organization name (English name)** |  |
| **Partner is from the Czech Republic** | Select |
| **Partner is from the Donor State** | Select |
| **City** |  |
| **State** |  |
| **Organization Classification** | Enter the organization classification – please see the list in Annex Typ organizace |
| **Web Pages** | Enter web address of the partner´s organization, or project web page address |
| **Contact person** |
| **Name** |  |
| **Surname** |  |
| **Email** |  |
| **Partner Organization Description** |
|  Describe briefly the project partner with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **Partnership Description and Importance** |
| Describe briefly the project partnerships and its importance for the project implementation with the maximum length of 4 000 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **Bilateral Indicators** |
| **Bilateral Indicator** | **Relevance to Project** | **Unit of measure- ment** | **Baseline** | **Target** | **Achieve- ment date (month/year)** | **Fulfilment of Indicator, Setting and Verification of Expected Values** |
| Please select |  | Pre-defined | Enter the initial value of the indicator (for more detailed requirements, please see the Guideline for Applicants). | Enter the target value of the indicator (for more detailed requirements, please see the Guideline for Applicants). | Enter the expected month and year when the target value of the indicator shall be reached (in format MM/YYYY). | Describe briefly the expected fulfilment of the indicator, setting of its values and methods of verification with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **4. Project Intent** |
| **4.1. Initial State and Project Intent** |
| Describe the initial state of the project and its intent with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **4.2. Justification of Project Proposal** |
| Provide the justification of the project proposal with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **4.3. Prerequisites for Project Implementation** |
| Describe key prerequisites for the project implementation with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **4.4. Project Objective and Desired Benefits** |
| Describe the objective and desired benefits of the project with the maximum length of 5 000 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **4.5. Project Target Groups** |
| Describe the target groups of the project with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **4.6. Statistical Classification of Target Groups** |
| **End Beneficiaries** |
| Select the target group – please see the list in Annex Target Groups |
| **Intermediaries are targeted** | Select |
| **Intermediaries** | Select the target group – please see the list in Annex Target Groups |
| **Related End Beneficiaries** |
| Select the target group – please see the list in Annex Target Groups |

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| **5. Project Relevance towards the Programme** |
| **5.1. Project Relevance** | Describe the project relevance towards the priorities of the Programme with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **5.2. Description of Project Purpose** | Describe briefly the purpose for which the requested grant shall be used with maximum length of 500 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **5.3. Project Classification into Supported Programme Outcomes** |
| **Outcome Number** | Pre-defined | **Programme Outcome** | Pre-defined |
| **Programme Outcome Indicator** |  |
| **Unit of measurement** |  | **Baseline** |  | **Target** |  | **Achievement date** |  |
| **Fulfilment, Setting and Source of Verification of Indicator 1** |
| Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **Fulfilment, Setting and Source of Verification of Indicator 2** |
| Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **Fulfilment, Setting and Source of Verification of Indicator 3** |
| Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **5.4. Project Classification into Supported Programme Outputs** |
| **Output Number** | Pre-defined | **Programme Output** |  |
| **Programme Output Indicator** |  |
| **Unit of measurement** |  | **Baseline** |  | **Target** |  | **Achievement date** |  |
| **Fulfilment, Setting and Source of Verification of Indicator 1**  |
| Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **Fulfilment, Setting and Source of Verification of Indicator 2** |
| Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **Fulfilment, Setting and Source of Verification of Indicator 3** |
| Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **Output Number** | Pre-defined | **Programme Output** |  |
| **Programme Output Indicator** |  |
| **Unit of measurement** |  | **Baseline** |  | **Target** |  | **Achievement date** |  |
| **Fulfilment, Setting and Source of Verification of Indicator 1**  |
| Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **Fulfilment, Setting and Source of Verification of Indicator 2** |
| Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **Fulfilment, Setting and Source of Verification of Indicator 3** |
| Describe briefly how the indicator shall be implemented, the way of its setting and source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **6. Project Activities** |
| **6.1. Key Project Activities and Outputs** |
| **Activity Number** | Pre-defined | **Activity Name** | **Enter the brief and concise title of the activity** (for more detailed requirements, please see the Guideline for Applicants). |
| **Start Date** | Enter the expected start date of the activity.  | **Completion Date** | Enter the expected completion date of the activity.  |
| **Activity Description** | Provide a brief and clear detailed description of the key project activity with the maximum length of 4 000 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).  |

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| **Outputs of activities** |
| **Activity Number** | Pre-defined | **Output Number** | Pre-defined | **Output Name** | Enter the name of the output (for more detailed requirements, please see the Guideline for Applicants). |
| **Output Description** | Provide a brief and clear detailed description of the output of the key project activity with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants).  |
| **Related Programme Output** | Provide related programme output (for more detailed requirements, please see the Guideline for Applicants). |
| **Output Indicator** | **Unit of measurement** | **Baseline** | **Target** | **Achievement date month/year** | **Setting of Values** | **Source of Verification** |
| Define the indicator to monitor the output of the key activity (for more detailed requirements, please see the Guideline for Applicants. | Define the unit of the indicator (for more detailed requirements, please see the Guideline for Applicants). | Enter the initial value of the indicator (for more detailed requirements, please see the Guideline for Applicants). | Enter the target value of the indicator (for more detailed requirements, please see the Guideline for Applicants). | Enter the expected date (month/year) of the target value completion (format MM/YYYY). | Describe the way of setting the indicator values with maximum length of 3600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). | Describe the source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **6.2. Publicity of Project and its Outputs** |
| **Activity Number** | Pre-defined | **Activity Name** | Publicity of Project |
| **Start Date** | Enter the expected start date of the activity.  | **Completion Date** | Enter the expected completion date of the activity.  |
| **Activity Description** | Provide a brief and clear detailed description of the key project activity with the maximum length of 4 000 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **Outputs of Publicity of Project** |
| **Activity Number** | Pre-defined | **Output Number** | Pre-defined | **Output Name** | Enter the name of the output (for more detailed requirements, please see the Guideline for Applicants). |
| **Output Description** | Provide a brief and clear detailed description of the output of the key project activity with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **Related Programme Output** | N/A |
| **Output Indicator** | **Unit of measurement** | **Baseline** | **Target** | **Achievement date month/year** | **Setting of Values** | **Source of Verification** |
| Define the indicator to monitor the output of the key activity (for more detailed requirements, please see the Guideline for Applicants. | Define the unit of the indicator (for more detailed requirements, please see the Guideline for Applicants). | Enter the initial value of the indicator (for more detailed requirements, please see the Guideline for Applicants). | Enter the target value of the indicator (for more detailed requirements, please see the Guideline for Applicants). | Enter the expected date (month/year) of the target value completion (format MM/YYYY). | Describe the way of setting the indicator values with maximum length of 3600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). | Describe the source of its verification including its target value with maximum length of 3 600 chaharacters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
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| **6.3. Project Management** |
| **Activity Number** | Pre-defined | **Activity Name** | Project Management |
| **Start Date** | Enter the expected start date of the activity.  | **Completion Date** | Enter the expected completion date of the activity.  |
| **Activity Description** | Provide a brief and clear detailed description of the key project activity with the maximum length of 4 000 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **Number of persons responsible for project management funded from project budget** | Enter the number | **of which external staff** | Enter the number |
| **Number of persons responsible for project management not funded from project budget** | Enter the number | **of which external staff** | Enter the number |

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| **7. Project Timeline** |
| **Activity Number and Name/Period** | **2019** | **2020** | **2021** | **2022** | **2023** | **2024** |
| **Q4** | **Q1** | **Q2** | **Q3** | **Q4** | **Q1** | **Q2** | **Q3** | **Q4** | **Q1** | **Q2** | **Q3** | **Q4** | **Q1** | **Q2** | **Q3** | **Q4** | **Q1** | **Q2** |
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| **8. Budget and Financing** |
| **8.1. VAT and its Reimbursement** |
| **VAT in Project Budget** | Please select | **VAT Coefficient** |  |
| **8.2. Project Budget Breakdown** |
| **Chapter** | **Item** | **Unit** | **Number of Units** | **Unit price (CZK)** | **Total (CZK)** | **Expenditure Type** | **Related Activity** | **Additional information** |
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| **8.3. Project Budget Breakdown** |
| **Budget Heading** | **Expected costs per budget heading (CZK)** | **Expected costs per budget heading (EUR)** |
| Services |  |  |
| Travel costs |  |  |
| Construction Works and Supplies |  |  |
| Management |  |  |
| Publicity |  |  |
| Total Project Eligible Costs |  |  |

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| - of which partner Czech partner |  |  |
| - of which partner Donor state partner |  |  |
| **8.4. Investment Assets** |
| **The project will acquire investment assets, purchase price of which is included in the project budget** | Please select |
| **Justification** | Justify the necessity of investments in the project with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **8.5. Indirect Costs** |
| **Indirect Costs are included in Project Budget** | Please select | **Method of Indirect Costs Calculation** | Please select |
| **8.6. Project Financing** |
| Describe how the project financing will be ensured with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **8.7. Advance payment** |
| **Advance payment is requested** | Please select |
| **Requested amount of advance payment** | **CZK** | **% of requested grant** | **Advance payment breakdown** | **Investment advance (CZK)** | **Non-investment advance (CZK)** |
| Enter the amount |  | Enter the amount |  |
| **Justification** | Briefly justify the advance payment request with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **8.8. Revenue Generated by Project** |
| **Project shall generate revenue** | Please select |
| **Description of revenue generating activities** | Describe briefly expected generating of income in the project with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |
| **Revenue Overview** | **During Project Implementation (CZK)** | **During Project Sustainability Period (CZK)** |
| **Estimated Annual Revenues** |  |  |
| **Estimated Annual Operating Costs** |  |  |
| **Net Revenues** |  |  |

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| **9. Project Risk and their Management** |
| **Risk Title** | Enter the risk title (for more detailed requirements, please see the Guideline for Applicants). |
| **Risk Probability** | Please select | **Risk Impact** | Please select | **Risk Response** | Please select |
| **Risk Response Description** | Describe briefly the reaction towards the risk with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **10. Project Sustainability** |
| Describe the project sustainability with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **11. Policy Markers** |
| **Please select**  |  |
| **Description of Policy Marker Implementation** | If the topic is relevant or fundamental, please describe its implementation in the project with the maximum length of 3 600 characters including spaces (for more detailed requirements, please see the Guideline for Applicants). |

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| **12. Author of the Application** |
| Provide information about the entity that has processed the application (for more detailed requirements, please see the Guideline for Applicants. |

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| **13. Additional Information** |
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| **14. Annexes** |
| **Mandatory Annexes:** |
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| **15. Signature** |

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| **Name and Surname** | **Date** | **Signature** |
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